


# 10 Delivery Principles

## For Project Support & Engineers

Operational project team members supporting the Delivery Manager and Supervisors

**These principles represent the Project Support & Engineer's commitment to act responsibly and take accountability for supporting the project's success.**

 <b>Safety</b>	1	Engage in Toolbox/safety meetings and ensure Zero Harm plans are implemented and monitored.
 <b>Commercial</b>	2	Understand the contract scope, obligations and entitlements.
	3	Notify the Delivery/Commercial Manager of scope changes or delays.
 <b>Delivery</b>	4	Follow the Downer Delivery Management Methodology.
	5	Maintain progress, productivity and performance measurements and escalate abnormal trends or issues.
	6	Check the Supervisor's daily reports for issues and follow up on actions.
	7	Maintain a diary of events, discussions and progress.
	8	Ensure project quality requirements are understood and complied with.
	9	Use the project risk register to identify actions and ensure risks are mitigated.
	10	Ensure subcontractors are informed of site requirements and are adequately supervised.